



Policy on Partnership with Parents

It is a requirement that “providers must enable a regular two-way flow of information with parents and between other providers if the child is attending more than one setting”. The nursery recognises that working in partnership with parents is of major value and importance to the nursery in enabling it to provide a happy, caring and stable environment for children and their parents. We aim to form a good relationship with parents so that information regarding their children (be it developmental, social or health related) can be exchanged easily and comfortably by nursery staff and parents.

The list below shows ways in which we will try to achieve a strong working partnership with parents:

- Initial developmental stage of their child sought through information provided by parents
- Child’s Key Person or co-worker is always available for discussion with parents. Arrangements can be made for more private discussions at agreed times
- Information provided by parents about their children will be kept confidential and treated on a strict need to know basis
- Information regarding the children’s activities throughout the day is available to parents either by verbal communication or in the child’s own Contact Book
- If we have any concerns about a child’s well-being during the day every effort will be made to contact the parents or their second significant emergency contact.
- Parents are requested to keep us informed of any changes to personal circumstances eg. change of address, telephone number, doctor, emergency contact. Parents are asked to update important information annually
- Parents are also requested to keep us informed of any circumstances which could have an effect on a child’s emotional well-being, eg. bereavement, separation or illness in the family.
- Parents are requested to keep us informed of any changes to their child’s dietary requirements/ allergies and changes to their regular/normal routine
- Conversations with parents should be based on work, not personal issues
- Newsletters are emailed to parents
- Information written on entrance notice board such as event updates, outing reminders, incidence of chicken pox etc
- Staff Contact Book kept by the Day Book for staff to read and sign. eg comments from parents about their child “slept badly and may need a sleep”
- Magazines/books are also available for parents to take home on loan
- Policy documents and EYFS documents available for parents to read on the premises, on our website or EYFS available from DfE website
- Nursery website www.Trilliummontessorihouse.co.uk
- Nursery Facebook : trilliummontessorihousenursery

- Nursery YouTube : “Trilliummontessorihouse”
https://www.youtube.com/channel/UCXcUYKwK8LDUATI9x725jVq?view_as=subscriber
- Consultations
- Parents come into nursery to observe their child in their class
- Observations available to view in folder
- Reports provided 3 times a year (including statutory 2 year progress check and transition report for school leavers)
- Input with projects
- Invites to Open Days which gives opportunities to meet informally
- Performances for parents (Christmas, Summer)